



RISK ASSESSMENT FORM

Assessors name: Stephanie Charalambous	Date of Assessment: 31 st May 2020	Activity/Task: Using Nursery as childcare setting during the COVID-19 pandemic
Directorate: Education	Service: Nursery (Child Care) Group:	Directors: Arvinder Brar & Sumeet Brar

Hazards	Who may be harmed & How	Existing Controls	Risk Rating	Further Controls	Residual Risk	Actions by whom & when	Implemented Y/N
Exposure to COVID-19 in nursery and to wider Community	Nursery Staff/Parents/Visitors to Nursery	<p>Check latest Government guidance on a daily basis. https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-nurserys-and-other-educational-settings</p> <p>Good handwashing technique taught to children and staff.</p> <p>Staff and children to wash hands more frequently including:-</p> <ul style="list-style-type: none"> • before leaving home • on arrival at Nursery • after using the toilet • after breaks and activities • before food preparation • before eating, including snacks • before leaving • After coughing or sneezing • Sanitiser can be used but should not be a replacement for good hand washing. 	<p>Likelihood: 5</p> <p>Consequence:5</p> <p>Risk Level: 25 (Unacceptable)</p>	<p>Training for staff and follow government guidelines daily.</p> <p>Parents / staff informed of Rising Stars Romford COVID 19 guidelines</p>	<p>Likelihood: 3</p> <p>Consequence:3</p> <p>Risk Level: 9 (Acceptable)</p> <p style="background-color: #90EE90;">Low</p>	Stephanie 31st May 2020	Y

		<p>Regular checks made to ensure a good supply of soap and handtowels are available at hand washing areas and toilets.</p> <p>Coughs or sneezes should be caught in a tissue. Tissues and bins to dispose of tissues provided.</p> <p>Children dropped off and collected from reception. Parent/carer not to enter further than reception area.</p> <p>Parents/carers reminded to observe social distancing of 2m when collecting and dropping children to and from Nursery.</p> <p>Regular cleaning schedule in place.</p> <p>Social distancing of at least 2m to be observed when planning the days activities and supervising children.</p>					
Nursery open with children with SEND or behavior issues or violence and aggression.		<p>Nursery that are open and have behaviour issues need to take additional controls.</p> <p>Use an area which could prevent easy contact with children that are prone to violent behaviour? - Area needs to be suitable and safe for the child.</p> <p>Children to be screened prior to attending nursery for any symptoms? - Temperatures to be taken before entering site.</p>	<p>Likelihood: 4</p> <p>Consequence: 4</p> <p>Risk Level:16 (Tolerable)</p>	<p>Training for staff and follow government guidelines daily.</p> <p>Parents / staff informed of Rising Stars Romford COVID 19 guidelines</p>	<p>Likelihood:3</p> <p>Consequence: 3</p> <p>Risk Level:9 (Adequate)</p> <p>Moderate</p>	<p>Stephanie</p> <p>31st May</p> <p>2020</p>	Y

		<p>Clothing worn by staff to be considered such as long sleeves and robust clothing e.g. denim</p> <p>Use appropriate PPE if required due to violent behaviour by children -arm guards are recommended if biting is likely and if spitting is also an issue face/eye/mouth protection would be recommended.</p> <p>Staff to be trained and provided relevant information on how to use PPE.</p> <p>Apron and gloves to also be considered.</p> <p>First Aid box to be easily accessible and with relevant equipment and supplies.</p>					
Suspected case of COVID-19 in Nursery	Nursery Staff/Teachers/ Parents/Visitors to Nursery	<p>If someone starts to display symptoms of COVID-19 whilst onsite (continuous cough or temperature) then they should go home and follow the Government guidance on staying at home https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p> <p>Where a child becomes unwell and is waiting for collection they will be moved to a separate area identified for this use.</p>	<p>Likelihood:3</p> <p>Consequence:5</p> <p>Risk Level: 15 (Unacceptable)</p>	<p>Training for staff and follow government guidelines daily.</p> <p>Parents / staff informed of Rising Stars Romford COVID 19 guidelines</p>	<p>Likelihood: 3</p> <p>Consequence:4</p> <p>Risk Level:12 (Tolerable)</p> <p>High</p>	Stephanie 31st May 2020	Y

		If a confirmed case of COVID-19 is declared to the Nursery then the Nursery should seek further advice from Public Health England.					
Those with specified health conditions	Staff/children	Those with specified medical conditions which make them more vulnerable to COVID-19 should follow Government advice and self isolate for a period of 12 weeks. Children in this category should also not use the setting.	Likelihood:3 Consequence:5 Risk Level: 15 (Unacceptable)	Training for staff and follow government guidelines daily. Parents / staff informed of Rising Stars Romford COVID 19 guidelines	Likelihood:3 Consequence:4 Risk Level:12 (Tolerable) High	Stephanie 31st May 2020	Y
First Aid provision	Nursery Staff/Teachers/ Parents/Visitors to Nursery	The Staff on site are aware of who the first aider is and how to contact them. Staff to be made aware of the location of first aid boxes.	Likelihood: 3 Consequence:4 Risk Level: 12 (Tolerable)	Fresher inductions online and publisher for first aid.	Likelihood: 2 Consequence:2 Risk Level: 4 (Acceptable): Minor	Stephanie 31st May 2020	Y

Review date: 31/05/2021:	Date Covid 19 Risk Assessment Guidance communicated to staff: 22/05/2020
Date R/A for Using Nursery as childcare setting during COVID-19 pandemic communicated to staff: 23/06/2020	
Is a safe system of work required:	No
If a new activity/equipment/any changes have been identified then Risk Assessment must be reviewed otherwise it should be reviewed annually.	

Colour CODES

LOW

MODERATE

HIGH RISK

Risk Matrix

The matrix below is designed to help you in identifying a risk level for a given task or activity. Using your experience, the available evidence and existing precautions/ control measures in place you will have already determined the consequence of harm, and the likelihood of the harm being realised. The level of risk for the respective task or activity can now be determined using the following matrix.

CONSEQUENCE	Catastrophic	5	5	10	15	20	25	17-25 Unacceptable Stop activity and make immediate improvements
	Major	4	4	8	12	16	20	10-16 Tolerable Look to improve within specified timescale
	Moderate	3	3	6	9	12	15	5-9 Adequate Look to improve at next review
	Minor	2	2	4	6	8	10	1-4 Acceptable No further action, but ensure controls are maintained
	Insignificant	1	1	2	3	4	5	
			1	2	3	4	5	
			Very unlikely	Unlikely	Fairly likely	Likely	Very likely	
			LIKELIHOOD					